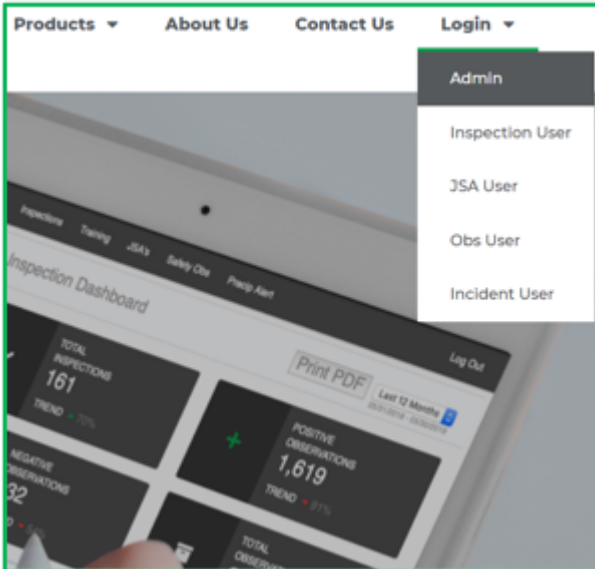


# SAFETY REPORTS

## Customize Controls

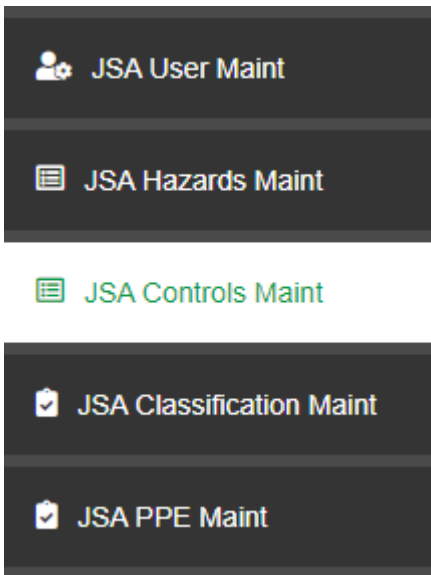
1. Log-in to your Safety Reports Admin page



2. Select JSA along the grey bar at the top of the screen



3. At the far left, choose JSA Controls Maint



4. Click on Custom

### Control Source

Safety-Reports  Custom

### JSA Authors:

All Authors ▼

5. Click Add New Control



6. Add Information for Control and click Submit

**JSA Controls Maintenance**  
Manage your Controls.

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**Controls Entry**

Control Name:

Assigned To:

Include:

