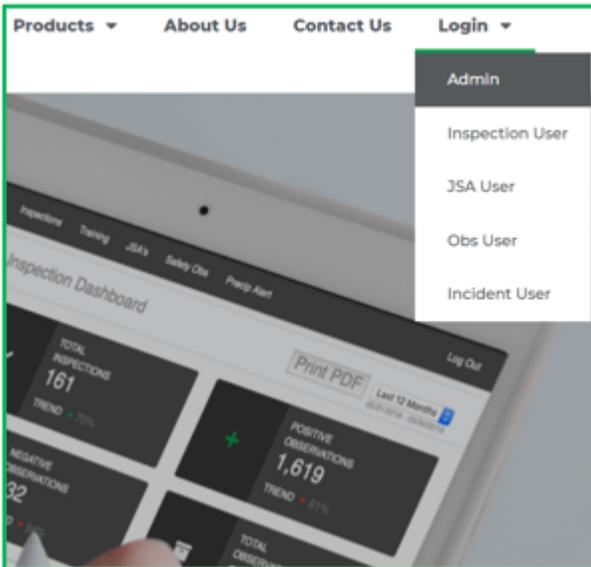


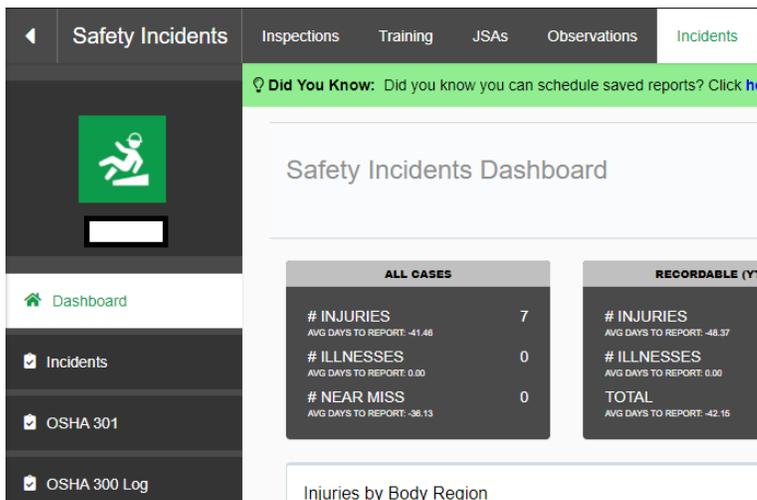
# SAFETY REPORTS

## Adding OSHA 301's

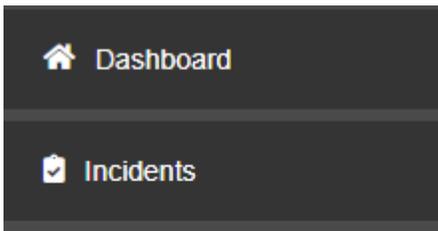
1. Log-in to your Safety Reports Admin page



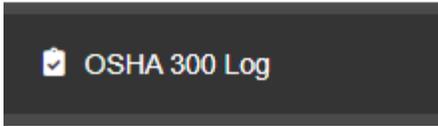
2. Select Incidents along the grey bar at the top of the screen



3. At the far left, choose OSHA 301



 OSHA 301



4. Click on Add New OSHA 301



5. Add Information regarding Incident

### Safety Incident OSHA 301

Manage your OSHA 301s.

[Return to Safety Incident Listings](#)

#### OSHA 301

**Reported Incidents:**

**OSHA 301 Name:**

**Incident Type:**

**Information about the employee**

6. Scroll to the bottom of the page and click Update

**Status:**

