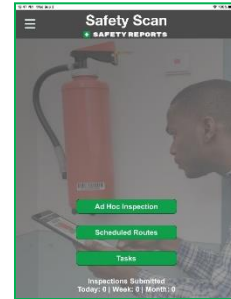


Safety Scan Mobile App Quick Start Guide

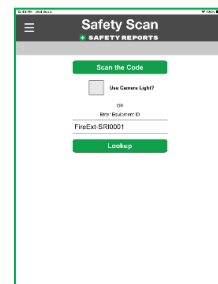
The Safety Reports Safety Scan app allows for inspectors to conduct one of three functions, Inspecting Assets, Editing Assets or Replacing Assets. The following information will show basics of the Inspect Asset function.

Inspections can be done one of three ways from the mobile app, 'Ad Hoc, by 'Scheduled Route' or 'Tasks,' choose the option applicable to your inspection to continue.

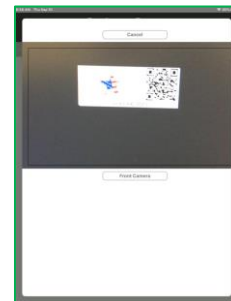


Ad Hoc Inspections

Type in the Tag ID then choose 'Lookup' or Scan the QR Code to continue.

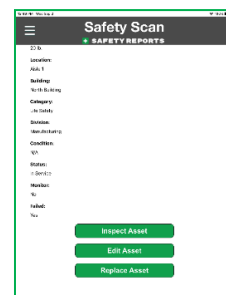


'Scan the Code' starts the camera, and advances to the Inspect/Edit/Replace screen, the screen may need to focus before the QR code is recognized.



Note: choosing 'Lookup' does the same function without launching the camera.

To perform the inspection, choose 'Inspect Asset.' Depending on your account settings, either a drop-down menu of available inspections will be presented, or one will start automatically.



Ad Hoc Inspections (cont.)

Use the checkboxes to mark responses, typically tapping once on the 'check' symbol enters a 'Yes' response. Some questions may be setup for you to enter information as needed, if so the screen will advance automatically. Tap outside the check symbol for more information on any question. Choose 'Complete Inspection' when finished

The screenshot shows the 'Safety Scan' app interface for an ad hoc inspection. The title bar reads 'Safety Scan' and 'SAFETY REPORTS'. Below the title bar, there are several checklist items, each with a checkbox on the right:

- Are operating instructions on the name plate legible?
- Is the extinguisher full? (determined by weighing or netting)
- Pressure gauge (or indicator) in the operable range?
- Are safety seals and/or tamper indicators in place and functional?
- Is the extinguisher in good physical condition? (No obvious damage)
- Has the extinguisher inspection tag been initiated for the current month?
- No other conditions requiring equipment to be removed from service?

At the bottom of the screen, there are three buttons: 'Complete Inspection' (highlighted in green), 'Save For Later', and 'Cancel'.

Scheduled Route

From the home screen choose 'Scheduled Routes, you will be presented with a screen showing the route(s) assigned to you or your group. Choose the route to inspect assets in order

The screenshot shows the 'Safety Scan' app interface for 'Scheduled Routes'. The title bar reads 'Safety Scan' and 'SAFETY REPORTS'. Below the title bar, there is a section titled 'Scheduled Routes' with a list of routes:

- Eyewash:**
 - Asset ID: 00000000
 - Asset Name: 0
 - Asset Inspect: 0
 - Asset Date: 0
- Forklift:**
 - Asset ID: 00000000
 - Asset Name: 0
 - Asset Inspect: 0
 - Asset Date: 0
- North Building:**
 - Asset ID: 00000000
 - Asset Name: 0
 - Asset Inspect: 0
 - Asset Date: 0
- South Building:**
 - Asset ID: 00000000
 - Asset Name: 0
 - Asset Inspect: 0
 - Asset Date: 0

Similar to Ad Hoc, either the checklist will be presented automatically, or you will choose it from a drop-down menu. Perform the inspection in the same way as described above.

This screenshot is identical to the one above, showing the 'Safety Scan' app interface for an ad hoc inspection. It displays the same checklist of questions and the 'Complete Inspection', 'Save For Later', and 'Cancel' buttons.

When an asset on a route has been inspected, a green 'Check' will be shown. Continue to scan assets in order until all show the green check icon.

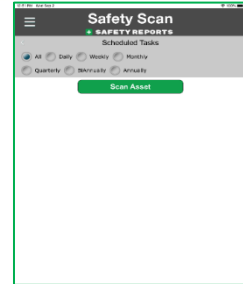
The screenshot shows the 'Safety Scan' app interface for 'Route Inspections'. The title bar reads 'Safety Scan' and 'SAFETY REPORTS'. Below the title bar, there is a section titled 'Route Inspections' with a list of assets:

- Scan Asset** (highlighted in green)
- Tag ID: FireEx-SR0001**
 - Name: Fire Extinguisher 01
 - Location: 0001
 - Building: North Building
 - Plant: 0
 - Asset: 0
 - Inspection: 00000000
 - Tag ID: FireEx-SR0002
 - Name: Fire Extinguisher 02
 - Location: 0002
 - Building: North Building
 - Plant: 0
 - Asset: 0
 - Inspection: 00000000
 - Tag ID: FireEx-SR0003
 - Name: Fire Extinguisher 03
 - Location: 0003
 - Building: North Building
 - Plant: 0
 - Asset: 0
 - Inspection: 00000000
 - Tag ID: FireEx-SR0004
 - Name: Fire Extinguisher 04
 - Location: 0004
 - Building: North Building
 - Plant: 0
 - Asset: 0
 - Inspection: 00000000

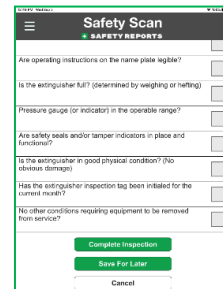
A green checkmark is visible next to the first asset, indicating it has been inspected.

Tasks

Where an asset inspection is not assigned to a route, but has a determined frequency, it becomes a 'Task' visible to you in the mobile app. Use the buttons to choose between frequencies (Daily, Weekly etc.) to view if there is an asset inspection 'Task' for that interval. When one is presented choose 'Scan Asset' to perform the inspection.



As with Scheduled routes and Ad Hoc, either the checklist will be presented automatically, or you will choose it from a drop-down menu. Perform the inspection in the same way as described above.



For more information, contact:

Safety Reports at support@safety-reports.com or (402) 403-6575 option '2'