

SAFETY REPORTS

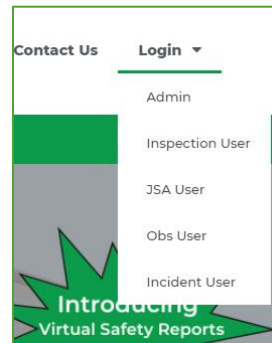
Virtual Safety Reports Process for Host and Remote Inspectors

[Watch Video](#) 

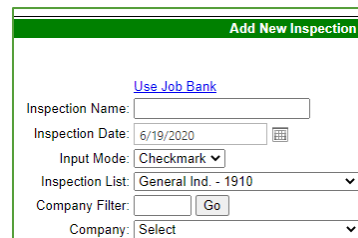
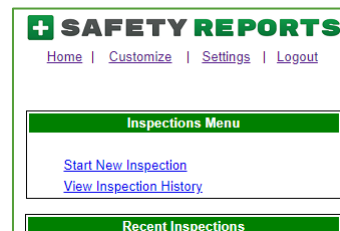
Conducting Virtual Inspections with your Safety Reports Inspection Account is simple. A two-way communication link is established via the web, and allows inspectors in an office, or other offsite location to connect to persons in the field who act as their 'eyes and ears'. The Host Inspector starts the session from the web, takes screenshots from what the person in the field (Remote Inspector) is seeing and uploads them through the Inspection App on the web. This service uses a session hosted on a website which requires an internet connection, but does not require a mobile app.

Starting the Session

To start, the Host Inspector who has a Safety Reports Inspection account navigates to our website and logon as 'Inspector User' use the same credentials you have for your mobile app.

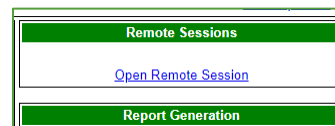


Start a new inspection and add job information as you would normally do. The screenshots to the right show the Inspection App on the Web interface. As with the mobile app, any required fields set by your account administrator will be flagged in bold yellow or have an asterisk next to them.

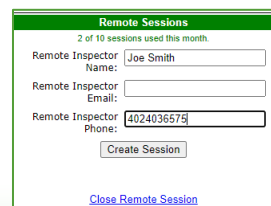


A screenshot of the 'Add New Inspection' form. It includes a 'Use Job Bank' link, an 'Inspection Name' text field, an 'Inspection Date' field with a calendar icon (set to 6/19/2020), an 'Input Mode' dropdown menu (set to Checkmark), an 'Inspection List' dropdown menu (set to General Ind. - 1910), a 'Company Filter' text field, a 'Go' button, and a 'Company' dropdown menu (set to Select).

Once complete, choose the blue 'Open Remote Session' link at the right.



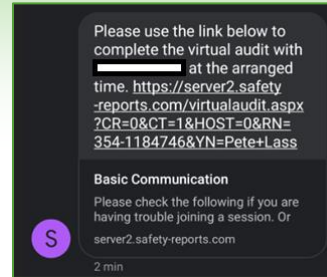
Type in the Remote Inspector's name, and either their email or phone number. Then, choose the grey 'Create Session' button.



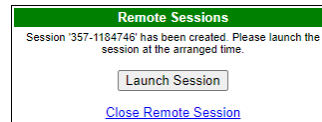
A screenshot of the 'Remote Sessions' form. It shows '2 of 10 sessions used this month.' and fields for 'Remote Inspector Name' (filled with 'Joe Smith'), 'Remote Inspector Email', and 'Remote Inspector Phone' (filled with '4024036575'). There is a grey 'Create Session' button and a blue link 'Close Remote Session'.

Starting the Session (continued)

A text message or email is sent to the Remote Inspector from Safety Reports, with a link for them to join the session. They will join from their web browser.

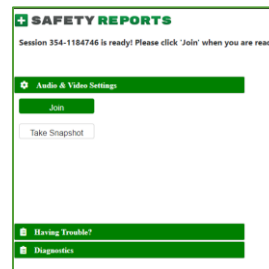


To launch a new session, choose the grey 'Launch Session' button



A new browser window will appear.

(You may need to disable your browser's popup blocker for this to work)



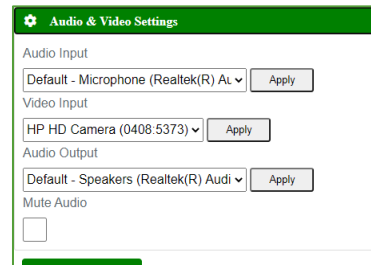
****Permissions will have to be enabled for this service to work, see screenshots below****

Host Inspector Permission Settings

If hosting from a desktop or laptop computer, make sure the site has access to your computer's Camera and Microphone.

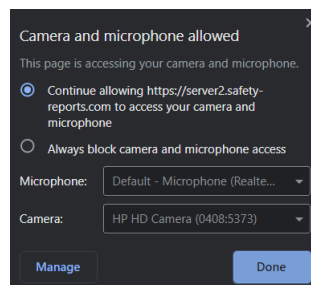
You can check if this is the case by opening the 'Audio & Video Settings' bar, above the 'Join' button.

The devices for sound and audio should appear in the drop-down menus.



If you do not see any items in the drop-down menus, the site does not have permission to the devices you need to conduct the remote session. You will need to add them, instructions below.

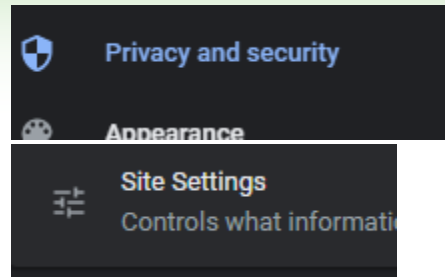
The first time you use the service the site will ask for this permission. This example is from Google Chrome but other browsers display a similar request window.



To manage permissions after the fact, or if you accidentally choose 'Deny' you will need to modifying browser settings.

Host Inspector Permission Settings (continued)

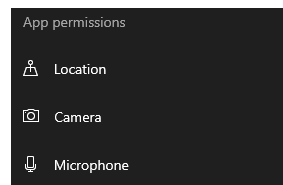
In Google Chrome, this is accessed by choosing Settings, then Privacy and Security, then Site Settings



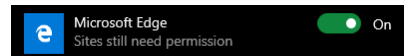
On that page, look for 'Permissions' and set your Camera and Microphone to either 'Always allow' or at a minimum 'ask before accessing' to get the prompt mentioned above.

For Microsoft Edge, this is done through your Windows Settings, not browser settings.

Choose 'Privacy' then scroll to 'App Permissions'

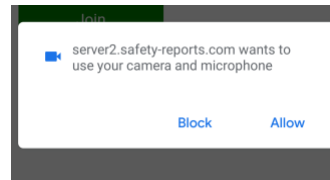


Flip Microsoft Edge to 'On' for access to those items



Remote Inspector Permission Settings

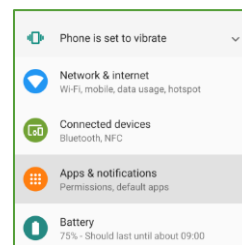
When joining the first session, a permission request will appear. Choose 'Allow' If you need to modify this after the fact, you need to access Browser permissions on the mobile device.



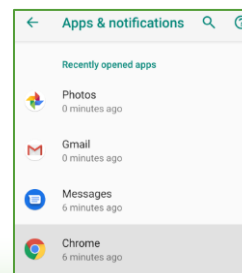
Android Devices

**this set of screenshots shows the process, icons and color schemes may differ as Google offers this to many different device manufacturers.

Choose Settings, then 'Apps & Notifications'

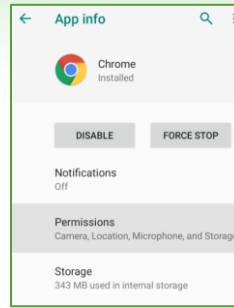


Then, choose the application (web browser) you will use to conduct remote inspections – Google Chrome is shown in this example, but the steps are the same for any mobile web browser.

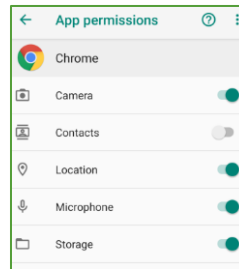


Remote Inspector Permission Settings (continued)

On the App Info screen, Choose 'Permissions'

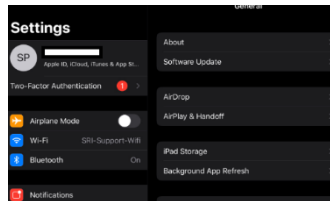


At a minimum, allow the browser to access 'Camera' and 'Microphone' by flipping the switch to 'On' for both

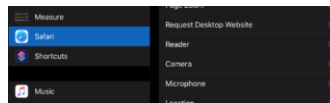


Apple Devices

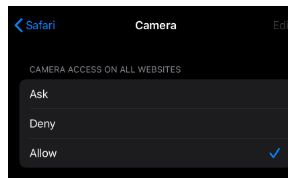
Choose 'Settings' from the device home screen, you will get the screen shown here.



Scroll the left-hand side of the screen down to the applications, and choose your web browser (Safari in this example)

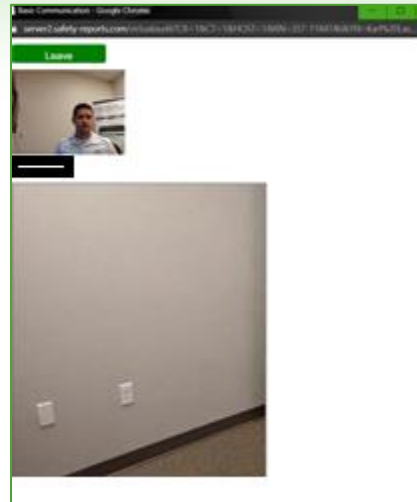


Scroll the right-hand side of the screen until 'Camera' and 'Microphone' appear. Select each to manage the permission, in this example 'Camera' choose 'Allow' and repeat for Microphone

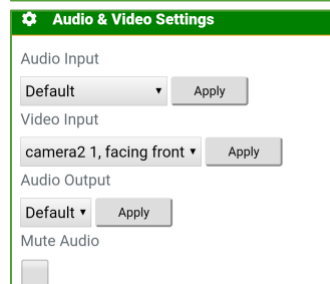


Recording Inspection Items During Virtual Inspection

After connection between both Host and Remote Inspector, the two-way link will show like the example below. Each will see a smaller view of themselves, or what their camera is aimed at, and a larger view of the other party.

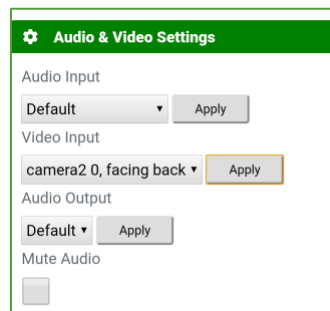


The remote inspector's device may default to the 'Front' camera which faces the inspector and is usually a much lower resolution than the rear camera.



You will likely want to change to the back camera.

Use the drop-down menu, then choose 'Apply'



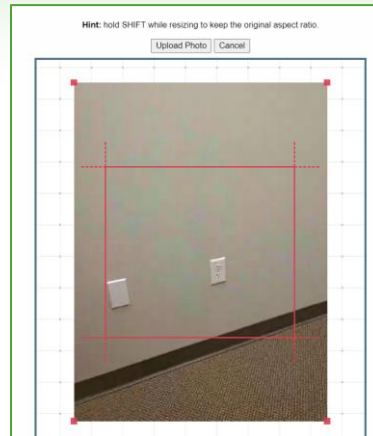
Tell the inspector to point their phone at items of interest during the course of your inspection.

To get a photo from the device of the remote inspector, choose the grey 'Take Snapshot' button below your view of the Remote Inspector's camera.

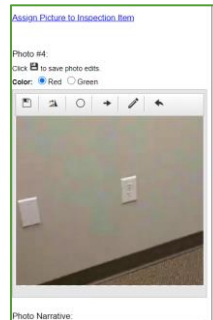


Recording Inspection Items During Virtual Inspection (continued)

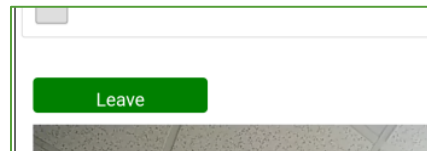
Center the photo using the window provided. A hint at the top lets the Host know that using the Shift key will help preserve the aspect ratio if you are resizing the photo to fit the window (shown in red). When finished, choose the grey 'Upload Photo' button.



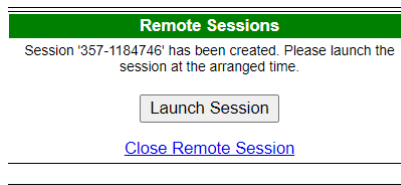
Select the blue 'Assign Picture to Inspection Item' link as with any other inspection photo and assign accordingly. Note that as with other photos, you may use the photo editor to add circles, arrows or free-hand lines in red or green.



When the inspection is finished, both Remote Inspector and Host Inspector will choose 'Leave' to exit the remote session.



The Host Inspector will then choose 'Close Remote Session' to end the session.



For more information, contact:
Safety Reports at www.safety-reports.com or (402) 403-6575