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**Inspection History Feature Overview**

\*Ensure internet access\* - Inspection History requires the internet and/or cellular connection and can’t be accessed offline

**Access**

From the mobile app, choose the hamburger menu at the top left, then option ‘Inspection History’ at the far left.

 

The last 20 jobs are shown in a new browser window by default, like the “Home” screen of the mobile app, shown here in Landscape orientation

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| **Filtering by Inspector**Open the ‘User’ dropdown to show the last 20 inspections by inspector, the checkmark denotes what is currently being displayed | **Filtering by Company**Open the ‘Company’ dropdown to show the last 20 inspections by site/client/project etc. depending on account setup, the checkmark denotes what is currently being displayed |
| **Filtering by Job**Check the box marked “Filter by Job Name” to enter the ID of a specific past job, and enter the job name in the text field which appears, then click “Go” |

**Questions?**

ContactSupport **(402) 403-6575** option **‘2’** **support@safety-reports.com**